

Hawkesdale Wind Farm Community Engagement Committee

Meeting date Monday 29 May 2023
Meeting time and location 5.30pm at the Hawkesdale Memorial Hall

1. Welcome

2. Present

Cr Damian Gleeson (Chair)
George Swarbrick, Community Representative
Bruce Mirtschin, Community Representative
Maxine Keane, Community Representative
John Bos, Community Representative
Anne-Maree Huglin, HADDAC Representative
Debra Dumesny, GPG Community and Stakeholder Engagement Officer
Haridian Cabrera, GPG Community Stakeholder Engagement and Local Economic Development
Daniel Cullen, Environment and Safety, GPG (Guest)

Vicki Askew-Thornton, CEC Responsible Officer, Moyne Shire

3. Apologies

Brendan Ryan, Hawkesdale Wind Farm Site Manager
Liana Blake, Community Representative

4. Declarations of Interest

Nil.

5. Confirmation of Minutes of 17 April 2023 meeting

Moved by Maxine Keane, seconded by Debra Dumesny that the minutes of the CEC meeting held on 17 April 2023 be accepted. **CARRIED**

6. Actions arising from the previous Minutes

Responsible	Action
GPG	<p>Provide the CEC with a summary of the bat and avifauna studies and a copy of the endorsed BAMP, if it is received prior to the May meeting.</p> <p>GPG response: The comments from DEECA are currently being addressed through Nature Advisory. The plan will then be submitted for endorsement. Summary of discussion:</p> <ul style="list-style-type: none">- The BAMP is a document relevant to operation, therefore does not need to be submitted prior to commencement of construction.

	<p>It needs to be endorsed by the Minister prior to the wind farm becoming operational.</p> <ul style="list-style-type: none"> - It is common for such plans to go through several feedback and revision processes with DEECA, prior to a final BAMP being submitted for Ministerial endorsement. - The endorsed BAMP will specify the scope of any required bird and bat monitoring that GPG will need to do once the wind farm is operating. <p>ACTION: GPG will provide the CEC with:</p> <ul style="list-style-type: none"> a) a summary of the bat and avifauna studies; b) a copy of the BAMP when it has been endorsed by the Minister.
GPG	<p>Provide information about the predicted timeline for the completion of all foundation pours.</p> <p>GPG response: GPG is currently conducting an average of 2 foundation pours per week, with a predicted completion by early July, weather permitting. Delays can also be caused by breakdowns and supply of aggregate.</p>

7. Correspondence Incoming

Date	Item	Attachment Number
21 April	Unconfirmed minutes emailed to CEC members	
4 May	April project newsletter from GPG	
20 April, 2, 9, 19 and 22 May	HDWF weekly construction updates from GPG	
22 May	Questions on notice from John Bos	1

8. Correspondence Outgoing

Nil.

9. Reports:

9.1 GPG Project Update

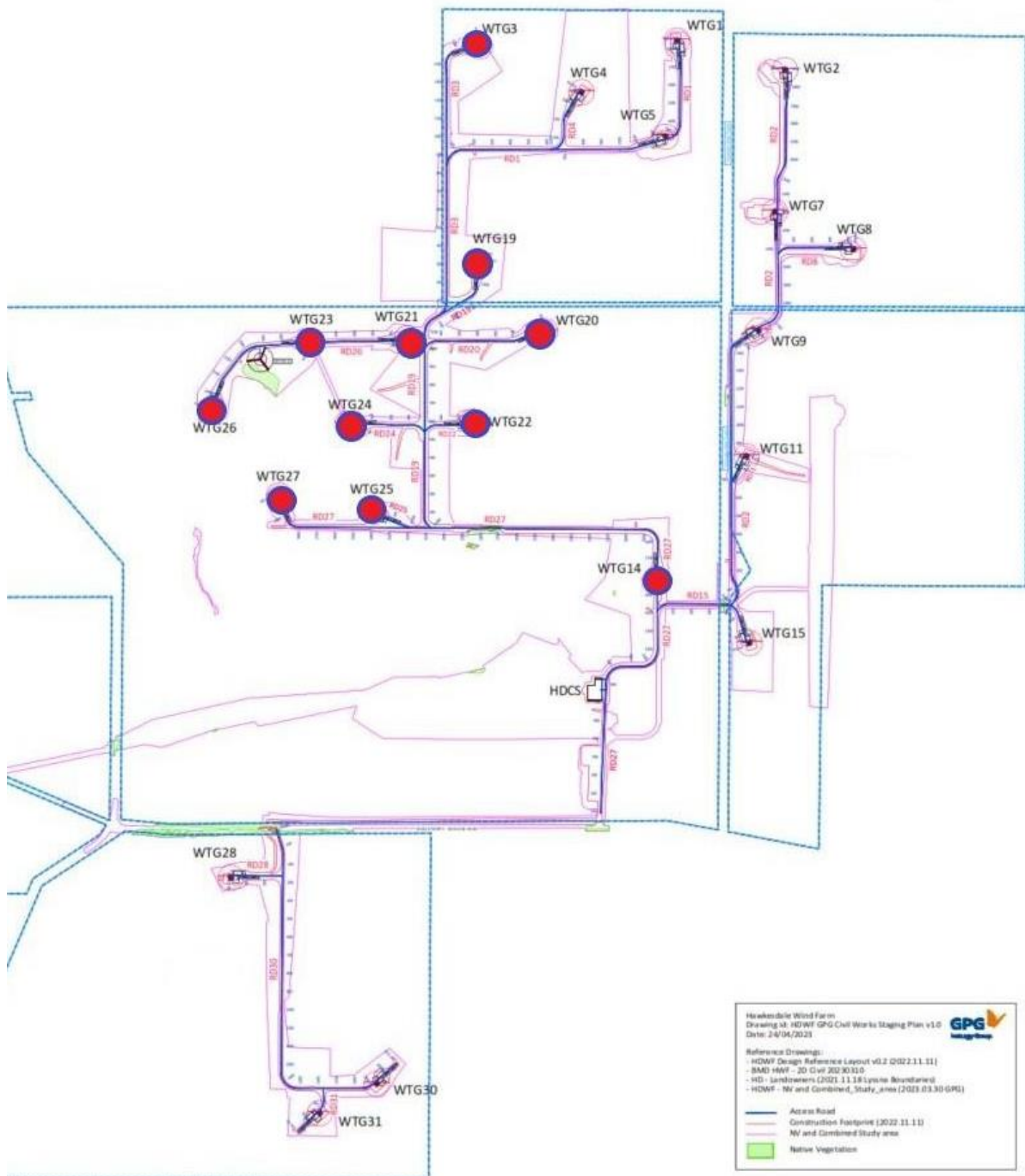
2. Project update – wind farm

- ✓ 11 foundations poured, 2 at 700m³, the others are 475m³
- ✓ 6 blinded – Blinding is an initial concrete pour that provides a base for the installation of the anchor cage
- ✓ 4 foundations have been backfilled
- ✓ Work has commenced on the southern side – 3 turbines
- ✓ BMD fall between levels prevention device
- ✓ 5 km or 17% of the interconnection cables have been laid
- ✓ Minor upgrades to the Woolsthorpe Heywood /Warrnambool Peshurst Road intersection
- ✓ Bus companies and Hawkesdale College have been notified. Traffic management will give priority to buses and emergency vehicles in the traffic queue.
- ✓ Temporary and permanent fencing continues across the wind farm site

Summary of discussion:

- The upgrade to the intersection of the Woolsthorpe-Heywood and Warrnambool-Peshurst Roads is required by the endorsed Traffic Management Plan.

● Pour complete



Horshamville Wind Farm
 Drawing M: HDWF GPG Civil Works Staging Plan v1.0
 Date: 24/04/2023

Reference Drawings:
 - HDWF Design Reference Layout v0.2 (2022.11.11)
 - BMD HWF - 2D Civil 20230310
 - HD - Landowners (2021.11.18) Lyons Abundant
 - HDWF - MV and Combined_Study_area (2023.03.30 GPG)

Legend:
 - Access Road
 - Construction Footprint (2022.11.11)
 - MV and Combined Study area
 - Native Vegetation

GPG
 Geotechnical
 Planning
 Group



Summary of Discussion:

- Community representatives have recently noticed an increase in project traffic in the area. GPG noted this is most likely related to the lack of an onsite quarry and the need to import all quarry material.
- When the foundation pours commence in the section of the site south of the Woolsthorpe-Heywood Road, full traffic control measures will be put in place.

2. Project update – grid connection



- ✓ Installation of the new 500kV and 132kV switch gear at Tarrone Terminal Station has been completed and pre-commissioning tests are in progress
- ✓ At Tarrone Terminal Station 132kV interplant connections and secondary cable installation work are in progress
- ✓ 420MVA, 500kV/132kV Power transformer delivered to site. Transformer installation is in progress
- ✓ The final geotechnical surveys for the transmission line in progress

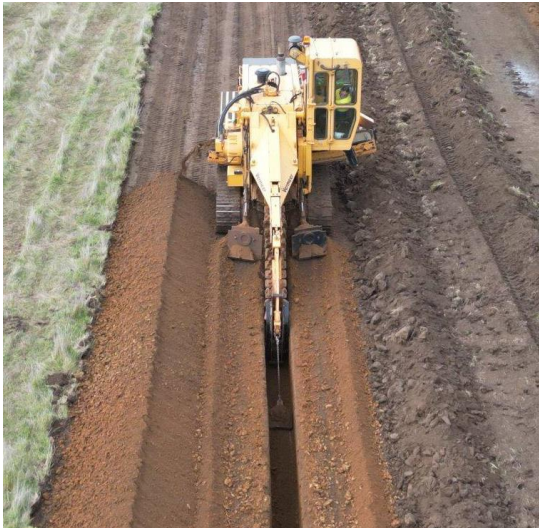
Summary of Discussion:

- GPG took on notice a question from George about the amount of noise the onsite substation will emit.
- The internal cables are registered on *Dial Before You Dig*. The trenches are a minimum of 800mm deep, and the GPS locations of the cables are provided to host landholders.





- GPG noted it had installed sound monitors at locations around the site during recent concrete pours to check on the noise emissions.
- The transformers for the onsite substation are manufactured in Australia. The large transformer installed at the Tarrone Terminal Station was manufactured overseas.



3. Work hours GPG Naturgy Group

- Civil construction earthworks have now commenced to construct the access tracks and hardstands. Generally, the civil contractor will be working:
 - ✓ Monday to Friday 7am to 6pm
 - ✓ Saturday 7am to 4pm (regular)
 - ✓ Sunday & Public holidays 7am to 4pm (occasional as required)
- Saturday afternoon (1pm to 4pm) and Sunday works will be restricted to “managed impact” and “low impact” works as defined by the EPA guidelines.
- The purpose of weekend work is to reduce the overall construction duration, and subsequently the duration of impact on the local community.

4. Community engagement & communication GPG Naturgy Group

- ✓ **Community engagement**
 - Weekly construction updates are being emailed and uploaded to the Hawkesdale wind farm web page
 - April newsletter available
 - Quarterly report published in the Warrnambool Standard

3. Community engagement & communication GPG Naturgy Group

- ✓ **Benefit sharing**
 - ✓ Community Benefit Funds (CBF)
 - Hawkesdale township – \$100,000 annually from construction
 - Hawkesdale district – 1 year after operation
 - 23 turbines @ \$2,500 = \$57,500
 - CPI is applied annually to both funds
 - Amounts not spent in a calendar year will be carried to the following year
 - The Community Benefit Funds are available for the life of the wind farm
 - Committee to have first meeting 30/05/2023
 - Committee to discuss:
 - Eligibility guidelines for applications
 - Application process
 - Decision making criteria
 - Documents will be available on the web site when confirmed

Summary of Discussion:

- The Community Benefits Fund Committee (CBFC) will discuss the geographical scope of 'Hawkesdale township' and 'Hawkesdale district'.
- The CBFC will decide how the outcomes of the decisions it makes are recorded and shared with the community.
A discussion was held about minuting of meetings and it was suggested that the first CBFC meeting be minuted to record the decisions made about items such as the geographical scope, fund criteria and the application process.
- GPG noted that records of CBFC meetings would not include discussions that lead to decisions on applications, but would include a list of successful applications.
- The fund criteria will require applicants to describe how their project would specifically benefit the Hawkesdale and district communities.
- CEC members noted that there are other existing and proposed wind farm fund programs in surrounding areas, and it is important the geographical scope for the Hawkesdale Wind Farm fund programs don't overlap with those.
- The CBFC will be able to consider bigger longer-term project proposals that may require partnerships with other potential funding bodies.
- The CBFC includes a non-voting Council officer member.

3. Community engagement & communication



✓ Complaints Investigation and Response Plan (CIRP)

The CIRP was endorsed on December 6 2022 and can be found on our web site at <https://hawkesdalewindfarm.globalpower-generation.com.au/> following the link The Project>Relevant documentation.

All relevant documentation and forms for lodging a complaint are found on the web site under Contact Us.

Complaints can be made in the following ways:

Phone: 1800 457 181 or 0428 867 646

E-mail: debra.dumesny@globalpower-generation.com.au
hawkesdalewindfarm@globalpower-generation.com.au

Mail: Hawkesdale Asset Trusts
 Suite A, Level 3, 73 Northbourne Avenue,

9.2 Community Members:

Nothing further.

9.3 Council:

Council’s proposed Wind Farm Community Investment Program:

At its April 2023 meeting, Council considered a report on a minimum standard for wind farm company investment in community benefit programs in the Moyne Shire.

A minimum standard would enable Council to advocate strongly to the industry and to the State Government for better long term economic benefits from wind farm development in the Shire.

Council will consult with the community then reconsider the proposed program at a future Council meeting. CEC members will soon receive an email with a summary of the report, a link to the full report and instructions on how to submit comments.

10. General business

10.1 Questions on notice from John Bos relating to the CEC Code of Conduct:

- Will community representatives who attend meetings as (approved guests) also not be required to sign the code of conduct?
Council response: They won’t have to sign if they do not wish to, but any approved guest will still be expected to adhere to the Code of Conduct.
- Who determines what defines an approved guest and what criteria is used?
Council Response: The CEC Chair.
- How does the chair determine that all electronic attendees have signed the code of conduct?
Council response: If a meeting is held electronically, only CEC members and guests that have been approved by the Chair prior to the meeting would be invited.

It was agreed that 15 minutes will be set aside at the next CEC meeting to discuss a response to the Code of Conduct.

11. Summary of actions from the meeting

Responsible	Action
GPG	Provide the CEC with: a) a summary of the bat and avifauna studies; b) a copy of the endorsed BAMP when it has been endorsed by the Minister.
GPG	How much noise will the onsite substation emit?
Agenda	15 minutes to be set aside at the next CEC meeting to discuss a response to the Code of Conduct.

Next meeting – Monday 3 July 2023, 5.30pm at the Hawkesdale Memorial Hall – Supper Room

Confirmed this / /

Chair

Minutes are to be registered in Moyne Shire’s electronic document management system by the committee reporting officer immediately following the Minutes’ confirmation and signing

Attachment 1 – Questions on notice from John Bos

Questions from John Bos for CEC meeting on 29/05/2023

The unconfirmed minutes of the last meeting indicate that additional proponent representatives who attend meetings as (approved guests) will not have to sign the code of conduct.

Does this mean that any community representatives who attend meetings as (approved guests) will also not be required to sign the code of conduct?

Who determines what defines an approved guest and what criteria is used?

How does the chair determine that all electronic attendees have signed the code of conduct?

In relation to GPG's response regarding councils code of conduct, I believe the minutes should include the fact that GPG does not require members to sign a code of conduct. In fact on speaking with GPG after the meeting, they indicated there is no written code of conduct pertaining to CEC meetings. These facts need to be in the minutes.

Questions regarding the community funds process.

Again, the unconfirmed minutes do not adequately relate to what was said at the last meeting.

These facts need to be included in the minutes. The amounts designated for the township, the outlying areas around Hawkesdale and whether they are both adjusted for CPI or not. The areas in which these amounts may be used, the amounts applicable to each turbine, the duration of the amounts and whether amounts each year can be carried over.

I understand GPG has contractual arrangements which are confidential, however the Hawkesdale community must be assured beyond any doubt that promised amounts for the community will not be removed in the future due, particularly if the project is on sold.

Although the CEC community representatives are unable to be on the benefit committee, interaction between members of both committees should be promoted. Could GPG indicate how it would like to see the process of enabling the discussions and decisions from both committees to flow through to the members of the communities.